Bullying Prevention Training Module Access Instructions-2022-23

- 1. Go to <u>https://learn.navigate360.com.</u>
- 2. Log-in. Username: your full email address, Password: Olathe!
- 3. After logging in for the first time, you will be prompted to change your password.
- 4. Should you have a log-in issue, contact: tech@navigate360.com.
- 5. Find the course, "Understanding Bullying for Schools" in New Assigned Courses.

My Profile	New Assigned Courses		
AS ANGELA SALAVA anssalava@olatheschools.org	ALICE Lesson Plans for K12		
	ALICE for Schools with Knowledge Checks Learning Plan   1h 45m		

- 6. Click the course you want to start.
- 7. Click "Start Learning Now".



8. There are 8 ten-minute modules. The modules can be led by a facilitator or staff can view them individually. Click on the first module to get started. Modules will have to be viewed chronologically.



9. The "Next" button will have to be clicked periodically throughout the presentation.

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- 10. The presentation may be paused and re-started as desired.
- 11. Click on images when requested.
- 12. After completing one module, move on to the next. All modules must be completed.

Use the carrot at the bottom of the page to pull up the next module.



13. After completing one module, do the course evaluation.

Course Learning Evaluation- Please complete Please take this 4 question survey and tell us about your learning experience. Your feedback will help us maintain a high level of learner engagement and quality.	The Basics of Bullying DI:E-PWIZZ 2/2 lessons completed PREVIOUS NEXT
Survey completed, thanks for your contribution.	Basics of Buillying elefining Course Learning Evaluation- Please complete surver
	Once yes complete the course please take this short 4 question survey before you leave the course

14. Once all modules are complete, each employee must take the evaluation at the end of each module. If the evaluation isn't done, it won't show up as complete and credit will not be given for completion.